

## Self-Gov - Certified Shorthand Reporters Certified Shorthand Reporters

### Description:

To fulfill the responsibilities and duties as set forth in Title 54, Chapter 31, Idaho Code, including upgrading and maintaining the quality of certified reporters reporting for the courts and the general public of the State of Idaho

### Major Functions and Targeted Performance Standard(s) for Each Function:

1. Determine qualifications of persons applying for certificates as Certified Shorthand Reporters.
  - A. Applicants meet all requirements of the law.

Actual Results			
1998	1999	2000	2001
100%	100%	100%	100%
Projected Results			
2002	2003	2004	2005
100%	100%	100%	100%

2. Prescribe, administer and determine passing grade for examination given to become Certified Shorthand Reporter.
  - A. Administer examination in a manner that meets all requirements of the Law and national standards.

Actual Results			
1998	1999	2000	2001
21	21	30	35
Projected Results			
2002	2003	2004	2005
40	40	50	50

3. Conduct investigations and hearings.
  - A. Respond to valid complaints within 30 days of notification.

Actual Results			
1998	1999	2000	2001
60 days	30 days	30 days	30 days
Projected Results			
2002	2003	2004	2005
30 days	30 days	30 days	30 days

### Program Results and Effect:

The Board promotes competency and excellence in reporting and transcribing proceedings in the judicial system and the general public.

For more information contact Peggy Sutter at 334-2517.